

Guide for Authors

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Full paper and Short note

A Full paper is a self-contained piece of work composed of systematic analyses which are scientifically organized using a significant number of samples or a significant quality of information. For clarification of structure, the paper should be subdivided into meaningful sections such as introduction, materials and methods, results and discussion, etc. The paper should include an appropriate abstract (less than 300 words) and keywords (less than 6 words), and a list of references cited in the text.

A Short note should be composed of important information or analyses which are also scientifically organized, but it is not necessary that the information is based on a sufficient number of samples or observations. The short note contents do not need to be subdivided by sections as in the case of a full paper. It should include an appropriate abstract (less than 100 words) and key words. The short note should not exceed 6 printed pages in length and include some thoughtfully selected tables and figures.

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Manuscripts should be original work not previously published. Manuscripts must (in principle) be prepared in Microsoft WORD or PDF files and submitted electronically through the CPOPS manuscript submission system (will be available in due course) or to the E-mail address below.

E-mail: cpopspaper@gmail.com

The information obtained through paper submission will not be used for purposes other than those of publication without the consent of the author himself/herself.

Manuscripts are peer-reviewed typically by three anonymous referees nominated by the editorial board. Contributors, if they wish, can suggest specific names of up to two experts with sufficient knowledge and experience to review the paper. The editor in chief will attempt to include one reviewer from the nominated experts.

When contributors are requested to revise their manuscripts, they can resubmit, within 30 days, the revised manuscript incorporating comments and suggestions by referees, together with an attached note describing how the revision has been carried out. The final decision on acceptance or rejection for publication is that of the editor in chief in consultation with other members of the editorial board.

The “Instructions to Contributors” may be revised from time to time according to development of CPOPS and discussions in the editorial board.

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